

## **Declaration of Impartiality Responsibilities and Obligations**

Unitec's documents meet and comprise ANAB' ISO/IEC 17025 Accreditation System and Accreditation Criteria.

Unitec accepts the accreditation body(s) the right to carry out surveillance and reassessment pursuant to ANAB' ISO/IEC 17025 Accreditation System to verify Unitec's continuous compliance to the Accreditation Criteria.

Unitec conforms to the following:

- a. Maintain impartiality and integrity for all services provided under their scope of accreditation;
- b. Commit to meet the requirements of accreditation criteria including adapting to changes in the requirements for accreditation.
- c. Take such actions as necessary to allow accreditation body(s) to perform the accreditation activities, including provide for the examination of documentation and the assessment of all areas, records and personnel for the purposes of assessment, surveillance, reassessment, resolution of complaints and access to relevant documents that provide insight into the level of independence and impartiality from any related body;
- d. Record and address complaints, report complaints to accreditation body(s) and otherwise continuously comply with all relevant provisions of the accreditation criteria and claim accreditation only in respect of requirements and scope for which have been granted accreditation;
- e. Notify accreditation body(s) within 30 days of changes to customer's laboratory management system or changes significantly affecting customer (such as a change of ownership, change of location, change in key personnel, including top management, main policies, resources, or change in equipment or if analysis of a complaint or other information indicates that customer no longer complies with the accreditation criteria).
- f. Allow accreditation body(s) to conduct surveillance and/or reassessment of customer in the event of a Change;
- g. Not expose assessors or others representing accreditation body(s) to unsafe working conditions or environments, and to provide all assessors and others appropriate protective equipment;
- h. Arrange witnessing of services performed at the request of accreditation body(s) including allowing third parties selected by accreditation body(s) to witness accreditation assessments.
- i. Do not use its accreditation in a manner that may bring accreditation body(s) into disrepute.

Accreditation body(s) and Unitec are independent parties and nothing set forth creates a joint venture, partnership or other concerted activity.

These Responsibilities and Obligations of the Unitec shall be governed by, and construed and enforced in accordance with, the laws of the Hong Kong HKSAR.